**Carifer Academy Terms and Conditions**

**TABLE OF CONTENTS**

**CONTENTS**

**Table of contents……**

1. **Consultation Process**
2. **Course details**
3. **Discounts Offered**
4. **Payment and Registration Process**
5. **Job opportunities criteria**
6. **Discipline**
7. **Declaration**

**Consultation Process**

1. If students approach the academy get to know which course they are interested in.
2. Ask them the reason for choosing the course, Eg: To gain knowledge, To work as a developer, etc.,
3. If they are unclear about choosing the course, guide them by explaining the details of the course.
4. Once the students show interest in a particular course, focus on it and explain it in detail.
5. Collect details of the person who comes for inquiry and maintain it.
6. Share the Brochures, Flyers, or any other material which explains the course details.
7. Mention details of the registration fee if they are ready to join.
8. Follow up with emails regarding the course joining dates and slots
9. Inform the installments/due period and mention the amount to be paid in each installment.

**Course Details and Discounts offered**

1. The course duration is from 3 - 4 months.
2. There may also be scheduling constraints – the class may not be offered at a time that works with an Academy student’s schedule, or the class may already be full.
3. The total hours of the course are 160 hours.
4. Course materials will be shared (if any) once 80% of the fee is paid.
5. Upon successful completion of the course, a Completion Certificate will be provided\*
6. Students must earn a minimum of 10 credits during their course time.
7. Credits are calculated on the regularity of the students, Active participation in the classes, Good Performance in the practical sessions, etc.,
8. The course fee may vary depending on the course you choose.
9. We have weekdays and weekend batches as well.

**Discounts Offered**

1. If any student joins by the reference of the staffs working in carifer technologies, they may get discount of 20% on the total course fee.
2. If any student joins by the reference of the other students studying in the Carifer Academy, they may get a discount of 10% on the total course fee.
3. If any students approach via college, they may get a discount of 15% on the total course fee.
4. Our scholarships reward students who have excelled in some way or provide support to students who are facing hardships.

**Payment and Registration Process**

1. The student has to pay a registration fee of ₹1000 (only), to block the seats.
2. The total course fee of the “Full stack developer course is ₹15,000 ONLY.
3. The course fee can be paid in a minimum of 2 to a maximum of 3 installments.
4. The total fee must be paid before 80 % of the portion is completed.
5. Once registered the course fee will not be transferred to any other course.
6. The registration fee is non-refundable.
7. The final Payment Date will be as per the receipt date from Bank. A receipt voucher is a mare proof of receipt of the instrument and is not legally bound for a refund.
8. In case of dishonor of cheque by the bank, all fees and charges charged by the bank will be collected from the candidate.
9. Amount transferred through the bank is subject to final clearance from our banker.
10. The course fee will be accepted through A/c payee cheque, Demand draft (DD), or online funds transfer (RTGS/NEFT/ IMPS) or UPI to the below-mentioned bank accounts.
11. The total fee amount is inclusive of GST.
12. Installments/due should be paid on or before the 10th of every month.
13. The registration will be open from 1- 15 dates of every month.
14. Students who have an overdue balance by this deadline will be placed on financial hold.
15. 2% interest is applied to the outstanding balance (includes previously applied interest/penalties) at the beginning of each month.
16. The financial hold will be removed when the outstanding balance, including all penalty and interest charges, is paid in full.

**Job opportunities criteria**

1. Good written, verbal, and interpersonal communication skills are required
2. Strong analytical skills and ability to voice out clearly and efficiently.
3. Students will be allowed to have a single job offer only.
4. Once a student bags a job offer from Carifer Technologies, he/she will not be allowed to participate in any campus recruitment process at all.
5. The students must attend all the training programs/workshops arranged by the Carifer Academy.
6. Placement is a privilege extended to the students but can't be claimed as a matter of right.

**Discipline**

1. Students must be formally dressed /Uniform whenever they participate in any interaction with a company.
2. Students should maintain discipline and show ethical behavior in every action they take during the placement process.
3. Any student found violating the discipline rules set by the company or defaming the institute's name will be disallowed from the placements for the rest of the academic year.
4. Students found cheating or misbehaving in the selection process (Interview) will be disallowed from the placements for the rest of the academic year.
5. After accepting a job offer, if any student decides to withdraw his/her acceptance any time during the year, he/she must inform the company prior.
6. Students may be debarred /blacklisted from the placement if he/she is found involved in any indisciplinary activity or engaged in malpractices.
7. Students giving wrong data/information in Training and Placement Coordinators, He/She will be debarred/blacklisted from the placement activities for the rest of the academic year.
8. Any kind of misbehavior/complaints reported by the company officials/faculty/staff/volunteers will be taken seriously & those evolve will be debarred/ blacklisted from future campus placements.
9. Distribution, selling or use of drugs or alcohol within office premises (including parking areas and adjunct premises) during work hours is prohibited.

**Declaration**

**I have clearly understood the above-mentioned points and I would like to register for the course.**

**Student Name:**

**Department:**

**Parent Signature**

**Student Signature**